

Job description

Job title:	ResearchbManager - Quantitative
Service:	Impact and Evaluation Team
Project:	Various
Reporting to:	Head of Impact and Evaluation
Supervisory responsibilities:	Staff, external consultants and volunteers as assigned
Salary:	£43,000 per annum (inc inner London weighting)
Hours:	Full time (but willing to discuss)
Location:	3-5 days per week on Coram campus in Bloomsbury, Covid restrictions permitting

Context

Coram is the UK's oldest children's charity, helping vulnerable children and young people since 1739. Today, the Coram group helps more than one million children, young people, families and professionals every year.

More information on the work of the Coram group can be found here:

<https://www.coram.org.uk/difference-we-make/our-impact>

In Coram's Impact and Evaluation Team we carry out research and evaluation projects for our colleagues in the Coram group of children's charities, and for external funders.

Our research and evaluation is of the highest quality and includes the voice of children and young people. The team works in partnership with public sector and third sector organisations, and also works in-house to help other teams to evaluate their effectiveness.

The Impact and Evaluation Team has expertise in data analysis, qualitative and quantitative research methods and participatory research with children, young people, parents and professionals.

More information on the work of Coram's Impact and Evaluation Team can be found here:

<https://www.coram.org.uk/how-we-influence-practice-and-policy/our-evaluation-services>

Purpose of the role:

To increase the quantitative capability of the Coram group in general and the Impact & Evaluation Team in particular, by leading and advising on quantitative research and evaluation projects of the highest quality, as a senior member of the Impact and Evaluation Team, in line with Coram's mission, to develop, deliver and promote best practice in the support of vulnerable children and young people.

Main duties and responsibilities:

Evaluation and research:

- Overseeing, managing or leading a portfolio of research and evaluation projects, including randomised controlled trials, working with local authorities, partners and stakeholders
- Advising and providing quality assurance on a broader set of research and evaluation projects
- As a senior analyst, contributing to the strategic direction of the Impact & Evaluation Team and of quantitative analysis in Coram generally
- Line managing members of the Impact & Evaluation Team, external consultants (Associates) and volunteers, as assigned
- Writing, editing and reviewing plain English reports for publication, updates for funders, and other written outputs
- Leading and contributing to funding applications, bids and tenders for research and evaluation projects
- Building and maintaining relationships with stakeholders, funders and partners
- Presenting evaluation, analysis and research findings to internal and external audiences, acting as an ambassador and championing Coram's vision and values
- Setting briefs for, and overseeing, projects undertaken by associates and consultants

Other

- to update job knowledge and skills through continuous professional development, including keeping abreast of research and impact trends and of policy developments and debates
- to represent the organisation, as appropriate, in forums and to assist in the communication of messages from Coram's research and practice experience to external audiences
- to contribute to the smooth running of the Impact and Evaluation Team, including budget management and resource planning, and contributing to the development of the skills and capability of colleagues
- to act within Coram's policies and procedures
- to undertake any other projects as required by the Group Head of Impact and Evaluation
- to recognise and challenge all forms of discrimination and prejudice in the workplace.
- to treat everyone with respect, dignity and fairness and to acknowledge and celebrate diversity.
- to maintain an awareness of your own and others' health and safety and comply with Coram Group Health and Safety policy and procedures.
- to maintain confidentiality of information; it will be necessary to comply with all requirements related to the Data Protection Act/ General Data Protection Regulations (GDPR)

Person specification

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In your application, please use each of the essential criteria below as a header to help structure your statement.

Essential:

- Experience in leading randomised controlled trials
- Expertise (through training in statistics or econometrics) in analysing quantitative data for impact evaluation
- Extensive experience of leading evaluation or research projects of different sizes and lengths from start to end
- Strong IT skills, including a high level of competence in using software for statistical analysis
- Experience of line management and of quality assuring others' work
- Strong written and verbal communication skills for a range of audiences, including bid writing skills
- Business-like approach to organising work, strong project management skills
- The ability to work independently and to demanding deadlines on several projects at one time
- The ability to work effectively and co-operatively with practitioners, managers and funders
- A commitment to promote equality and diversity and build anti-discriminatory practice in research and evaluation

Desirable:

- Experience of evaluation or research using qualitative methods
- Experience of evaluation or research on children and young people, or services for children and young people
- Experience of obtaining ethical approval and ensuring projects comply with ethical requirements
- Experience of publishing peer-reviewed research
- Extensive knowledge of issues relevant to UK children's and family policy and policy-making, especially children's social care
- Experience of working in organisations that deliver services to children, young people and families