

Person Specification

Job Title:	Legal Adviser
Service:	Child Law Advice based within Coram Children's Legal Centre
Reporting to:	CLAS Manager
Salary Range:	£18,000 per annum
Work Pattern	Monday to Friday (7 hour shifts between 8am and 6pm)
Contract Type	Fixed Term (until 31 st December 2021)

Qualifications

Qualifications and Training	Essential	Desirable
• Law Degree	X	
• Relevant qualification in Child, Family or Education Law	X	

Knowledge, Skills & Experience

Experience/Ability	Essential	Desirable
• Experience and/ or ability to provide legal advice by telephone	X	
• Experience and/ or ability to provide legal advice on family and child law	X	
• Experience and ability to work to and achieve targets regularly	X	
Additional Skills	Essential	Desirable
• Excellent organisational skills	X	
• Excellent written, oral and presentation skills	X	

• Excellent IT skills	X	
• Ability to work on own initiative and to deadlines	X	
• Ability to work as part of a team	X	

Other	Essential	Desirable
• Willingness to work outside of normal office hours	X	